

## INSTRUCTIONS FOR AUTHORS

### 1. Conditions for submission:

1.1. The contribution must be original and unpublished. It must not be under peer review or considered for publication by another journal.

1.2. The word limit is that of each section, defined in the *Section policies*.

1.3. *Aniki* has no restrictions of academic degree for its authors but condemns unethical practices like *ghost writing* and *guest writing*. In other words, all the names that sign the work must have contributed to it.

1.4. Plagiarism or self-plagiarism, total or partial, will result in the text's rejection.

Important: Texts that originate in the revision or expansion of previously published texts in conference proceedings or online publications (e.g. blogs) are not considered original/ unpublished.

1.5. The files for submission must be in Microsoft Word, OpenOffice or RTF (max. 2MB). Submissions in other formats (e.g. PDF) will be rejected.

1.6. The main document must have page numbers and include a title, an abstract and keywords in the two mandatory languages (Portuguese and English). At the end, it must have a complete list of bibliographical references of the works cited, following the journal's citation norms (see 4.).

1.7. In case of submission to a section with peer-review (i.e. 'Essays' and 'Special Section'), documents must be anonymous, in keeping with the instructions available at [Ensuring a blind peer review](#).

1.8. Authors must also insert the title, the abstract, the keywords and the bibliographical references in the metadata section of the online submission form. Portuguese and English texts must complete those data in Portuguese and English.

Spanish and French texts must complete those data in their respective idiom, plus English and Portuguese.

1.9. Images, tables and diagrams must be included in the text or sent as complementary documents through the online submission form. In this case, the author must signal, in the main document, where each image, table and diagram must be inserted.

## **2. Text formatting:**

2.1. Body of text: Times New Roman, size 12, 1.5 paragraph, justified.

2.2. Footnotes: Times New Roman, size 10, 1.0 paragraph, justified. Notes must be in Arabic numbers (1, 2). **Important:** use of footnotes for bibliographical references should be avoided; when needed, authors should follow the (author-data) system of *The Chicago Manual of Style*.

2.3. Quotes: All quotes should be placed within double quotation marks [“...”]. Use single quotation marks [‘...’] inside double quotation marks when you have a quotation within a quotation. Quotations of more than three lines should be presented as a single-spaced block quotation with a 1,25cm indent. Leave a blank line before and after the quote and do not add quotation marks.

## **3. Languages**

3.1. *Aniki* accepts articles in Portuguese or English. Exceptionally, it may accept texts in Spanish and French, but only if that is the author’s mother language and pending on the editors’ prior approval.

3.2. Every submission must include a title, abstract and keywords in the two mandatory languages (Portuguese and English) and in the text’s language, in case it is different (e.g. Spanish and French).

3.3. Quotes in different languages should be translated into the text’s main language. In the absence of translated editions, quotes may be translated by the author, but this should be signalled after referencing the work. E.g.: < Foucault 1984, 32, our/ my translation >.

3.4. During the submission process, authors must submit, in a separate document, the list of quotes in idioms different from the language of the article (the originals followed by translations), for verification by the editors and reviewers. Except for special cases, only the translated versions will be published.

#### **4. References:**

Bibliographical references must follow the ‘Author-Data system’ of [The Chicago Manual of Style](#) (i.e. abbreviated references in brackets in the main text + complete reference list at the end of the article). The complete reference list, placed at the end of the article, must only include works cited or mentioned in the text.

4.1. Examples of in-text citations (please note punctuation):

- one author: (Smith 2016)

- two to three authors: (Smith, Lee, and Alvarez 2016)

- four or more authors: (Smith et al. 2016)

- same author with many publications in the same year:

(Smith 2016a) (Smith 2016b)

- authors with the same name: include first name’s initial:

(B. Smith 2016) (J. Smith 2016)

- Citation of specific pages (please note punctuation):

(Smith 2016, 21-23)

4.2. Examples of the reference list (please note punctuation and use of capitals):

4.2.1. Books:

**Author Last Name, First Name. Year. *Book Title*. Place: Publisher.**

E.g. Elsaesser, Thomas. 2005. *European Cinema: Face to Face with Hollywood*. Amsterdam: Amsterdam University Press.

4.2.2. Book anthologies:

E.g. Hjort, Mette and Petrie, Duncan, ed. 2007. *The Cinema of Small Nations*.  
Edinburgh: Edinburgh University Press.

#### 4.2.3. Book chapters:

**Author Last Name, First Name. Year. "Chapter Title." In *Book Title*, edited by First Name Last Name, Inclusive Pages of Chapter. Place: Publisher.**

E.g. Gunning, Tom. 2006. "The Cinema of Attractions: Early film, its spectator and the Avant-Garde." In *Cinema of Attractions Reloaded*, edited by Wanda Strauven, 381-388. Amsterdam: Amsterdam University Press.

#### 4.2.4. Journal's articles

**Author Last Name, First Name. Year. "Article Title." *Journal Title* Volume (Issue): Page Range of Article. URL/DOI.**

E.g. Courriol, Marie-France. 2015. "Reception of War Propaganda in Fascist Italy: Second World War Fiction Films and Critical Audiences." *Historical Journal of Film, Radio and Television* 35(1): 1-26. <https://doi.org/10.1080/01439685.2014.933644>

#### 4.2.5. Articles from periodicals (newspapers and magazines)

Articles from periodicals do not need to be included in the reference list, as they can simply be cited in the main text or notes. If, however, that is the option, the format is as follows:

**Author Last Name, First Name. Year. "Article Title." *Newspaper Title*, Month Day, Year. URL.**

E.g. Eligon, John. 2015. "One Slogan, Many Methods: Black Lives Matter Enters Politics." *New York Times*, November 18, 2015.  
<http://www.nytimes.com/2015/11/19/us/one-slogan-many-methods-black-lives-matter-enters-politics.html>

#### 4.2.6. Online sources:

You should follow the author-date format (where possible). If there is no identifiable author, then cite by title and date (use 'n.d.' for 'no date'). If neither author nor title can be identified, then cite by URL.

**Author Last Name, First Name. Year. “Page Title.” Website Title. Last Access Month Day, Year. URL.**

E.g. Human Rights Campaign. n.d. “Maps of State Laws and Policies.” Accessed April 25, 2019. [http://www.hrc.org/state\\_maps](http://www.hrc.org/state_maps)

#### 4.3. Unpublished sources:

The first mention of an unpublished source (e.g. an archive) should be accompanied by a note that states how it will be referenced – e.g. “Further references to this collection/ archive/ etc. will appear in brackets as ‘ABCD’”. Please consider the following suggestions (adapted for each case and, whenever possible, translated into the text’s main language):

In-text: <(Hopkins Family Papers)>

Reference list: <Hopkins Family Papers. Williams College Special Collections. Williamstown, MA.>

OR

In-text: <(Hopkins 1861)>;

Reference list: <Hopkins, Mark. 1861. Letter to Jaime Margalotti. 22 March. Hopkins Family Papers. Williams College Special Collections, Williamstown, MA>

The recommended format is (in that order):

**Collection Name. Repository Name. Place.**

**Author Last Name, First Name. Year of Item. Item Description. Month Day of Item. Collection Name. Repository Name, Place.**

#### 4.4. Anonymous Sources:

The author-date system allows for the referencing of anonymous articles:

<(anonymous, date)> or <(shortened title, date)>.

#### 4.5. Audiovisual works:

The citation of audio-visual works and excerpts, in the body of the text or in the “Filmography”, must follow the norms of the British Universities Film & Video Council, available [here](#).

***Film Title* [type, format] Production credit. Production Company/ Sponsor/  
Private, Country of production, year of release. Duration.**

E.g.: *The Wind that Shakes the Barley* [feature film] Dir. Ken Loach. UK Film Council/Sixteen Films et al., UK/Ireland et al., 2006. 124mins.

*The Lord of the Rings: The Motion Picture Trilogy: Extended Edition* [feature film, DVD] Dir. Peter Jackson. New Line Cinema/Wingnut Films, USA/New Zealand, 2003. 681mins. [New Line Home Entertainment, EDV 9254, 2004].

#### 4.9. Images:

Each submission may include up to 4 images, inserted throughout the text, and never at the end. Every image should be followed by a caption in this format:

<Image 1: Caption (brief description and source)| (c) copyright.>

**Important:** Images that lack a caption or copyright will not be published.

FINAL NOTE: Submissions that fail to comply with these norms, even if partially, will be automatically rejected.

Last update: October 2021.